

Official Minutes•
CCSF Academic Senate Executive Council•
Wednesday, January 23, 2013, 2:30–5:00 pm•
Ocean Campus, ART 218•

Council Members Present: JacqT Kovak Williamson

Other Senate Members Present: Loren Bell, Andrea Niosi, Fred Teti, Katryn Wiese

I. Call to Order

The Academic Senate Executive Council came to order at 2:30 p.m.

II. Adoption of Agenda

Council adopted the agenda.

III. Approval of Minutes: December 12, 2012

Council approved the minutes for December 12, 2012, as amended.

IV. Public Comment

- Council members expressed concern about students' being unable to re system problems. It was suggested that faculty send notices about such Mary Lou Leyba and to the Matriculation Office.
- Faculty member Fred Teti expressed a desire to know who comprised the Currents, and expressed his dissatisfaction about the limited nature of the
- Council Member Arceneaux sought information about how CCSF employed of increased pre-tax benefits for commuters approved by the Congress and legislation.
- Council Member Reitan shared her concerns about how layoffs of class like enrollment, benefits, help desk inquiries, and required reports to the and about how these layoffs impact accreditation recommendation 7.

V. Officers' Reports

First Vice President Cook reported that:

-

VI. Committee Appointments

Resolution 2013.1.23.01 Appointments to Committees

Resolved, that the Academic Senate Executive Council approve the appointments to limited and unlimited committees, as recommended by the Committee on Committees.

Moved: Bosson; Seconded: Costa; MCU; Appendix A

VII. Old Business

A. • Learning Outcomes: Council Members gave feedback to Katryn Wiese on the current draft Institutional Learning Outcomes, expressing desire for the inclusion of nonverbal expression and



X. Adjournment: The meeting adjourned at 5:10 p.m.

Appendix A: Committee Appointments

Name of Committee	C/N	Name	Department	Status
Accreditation Steering Committee	C	Kristina Whalen	Speech Communication	New Appointment

Appendix B: Memo to Dean Starr

TO: Dean Starr
CC: Chancellor Scott-Skillman
Members of the Academic Senate Executive Council
FROM: Karen Sabin
DATE: January 22, 2013
SUBJECT: Draft Job Announcements for Center and School Deans

Thank you very much for sending copies of draft job descriptions for Center Deans and School Deans for the review of the Academic Senate.

In order to provide a response by the requested deadline of 12 noon on January 22, 2013, three working days after the job descriptions were provided to us, this response is being submitted by the Academic Senate President after consultation with Academic Senate Officers and other members of the Academic Senate. This memo will be reviewed by the Academic Senate Executive Council on the afternoon of January 23, 2013. We will let you know if our recommendations change as a result of that meeting.

In regards to the draft job description for Center Dean [_____]

- In the description of duties, we recommend changing the phrases such as “collaborate with School Deans...” or “work with School Deans...” to “collaborate with School Deans and department chairs...” or “work with School Deans and department chairs.”
- We find the mention of “teaching experience” in the qualifications section to be ambiguous -- open to the interpretation that only instructional experience would qualify. We recommend that the wording be clarified to include direct interaction with students as a counselor or librarian, as well as in instruction.
- We do not understand the distribution of qualifications between minimum and desirable, for instance we do not understand why “Proven track record as a leader, instructor and public servant in a variety of settings” is listed as a minimum requirement while “evidence of a commitment to teaching/learning and the vision of a learning-centered institution and community” is listed as desirable.

